

# Antony Parish Council

**Minutes** of the meeting of the Antony Parish Council (PC ) held at Wilcove Community Hall on Wednesday 30<sup>th</sup> Oct 2024 at 7pm.

Those present : Cllrs J Murray ( Chair) R Knott ( Vice Chair) , Bulmer, Coward, P Knott, Lobb , and the Clerk for Antony Parish Council . Two parishioners were also present from 7pm – 7.15pm.

**71.24 Apologies** for absence accepted. Cllr Ewert.

**72.24 Public forum.** Mrs Foster kindly gave a brief resume relating to Planning Application PA24/07929 Proposal Application for Permission in Principle for proposed erection of up to 1 dwelling in Antony. She reassured members that the property would be a primary residence only and that access would be vastly improved into the two properties.

**73.24 Declarations of interest** relating to items on the agenda. Cllrs Bulmer and Lobb have an interest in Antony Village Hall. Cllrs R and P Knott have an interest in the Wilcove mooring association. Cllr P Knott has an interest in the WCA.

**74.24 Cornwall Cllr Report.** N/A due to sickness.

**75.24 The minutes** for the meeting held on 12<sup>th</sup> Sept 2024 was reviewed and unanimously approved. Proposed by Cllr Lobb. Seconded by Cllr Bulmer.

**76.24** Matters arising.

**76.24 a Wilcove and Antony Play areas** maintenance and new equipment. Ongoing.

The repairs in Wilcove play area have been completed. Further repairs are required at Antony play area. **Action** : Cllrs Murray, Lobb and Bulmer to obtain estimates and schedule these repairs. Cllr Lobb to investigate an additional piece of play equipment installation.

**76.24 b Wilcove phone box.** Maintenance is work is needed but the WI still need to empty. **Action** : Cllrs Murray and Bulmer to get a quote for the necessary refurbishment.

**76.24 c Noticeboard in Antony.** Ongoing. **Action** : Cllrs Murray and Bulmer to get a quote and organise the installation.

**76.24 d Wilcove woodland walk.** It was noted this is not a Parish Council issue.

**76.24 e Wilcove moorings lease.** Ongoing. Antony Estate to prepare a lease with negotiation of Wilcove moorings association and the PC. Cllr R Knott to follow this up.

**76.24 f Wilcove sewerage issues.** Ongoing. **Action :** Clerk to follow up with Cornwall housing.

**76.24 g Unsafe trees in Antony.** Ongoing. Antony Estate are waiting on quotes for the work.

**76.24 h Pengelly hill cycle path/ walkway.** Ongoing. Antony Estate are seeking funding.

**76.24 i Code of conduct update.** **Action :** Clerk to submit revised paperwork to Cornwall Council.

**76.24 j Antony crossing update.** The work is ongoing. **Action :** Cllr Bulmer to relocate the bench. There are issues with the new bus stop. **Action :** Cllr Bulmer to attend the Rame transport group AGM and request that the second bus stop to be removed on Antony hill to enable much needed local parking. Cornwall Council have stated that this is a resting point for the buses, but members noted it was a dangerous place to stop for any length of time.

**76.24 k Hedge trimming on Coombe hill.** Some of the hedges have been trimmed back but not all. **Action :** Cllr Murray to report it again using the Cornwall Council Report it portal.

**76.24 l Wilcove winter moorings overgrown hedges.** **Action :** Cllrs Murray and Coward to follow up.

**76.24 m Church lane issues.** **Action: Cllr Knott** to report the overgrown hedges to Cornwall council using the Report it portal. Clerk to report it to Antony estates. Awaiting response from Cllr Ewert on waste lorries.

**76.24 n Dog waste signs, dispensers and bags.** Awaiting installation in both villages.

**76.24 o Website change to gov.uk domain.** **Action :** Clerk to obtain quote.

**77.24 Correspondence. See item 80.24.**

## 78.24 Finance 2024/25.

**78.24 a Payments were reviewed and approved unanimously by the full PC.**

Payments approved Oct 2024		Gross	Vat	Ex vat
L Parsons	300003	£50.00		£50.00
Lynher valley Antony estate	300004	£25.00		£25.00
C Allen dog waste bags and holders	300005	£61.92	£10.32	£51.60
C Allen signs stationery and postage	300006	£30.34	£1.54	£28.80
Enhanscapes play area repair	300007	£245.00		£245.00
C Allen Oct 24	300008	£708.40	£8.16	£700.24
Hmrc	300009	£47.60		£47.60
Scott Dickens	300010	£250.00		£250.00
<b>Total</b>		<b>£1,418.26</b>	<b>£20.02</b>	<b>£1,398.24</b>

Invoice for plants in Antony

Bouquet of flowers from Chairmans fund for Village hall committee member who co-ordinated the Antony Phone box project.

Antony Village hall rent

Clerking Nov 2024 subject to invoice

Enhanscapes noticeboard installation

Enhanscapes play area repairs

**78.24 b Solar benefit fund report was reviewed and approved unanimously by the full PC. No change.**

Antony allocation available 30/10/2024	£2.75
Wilcove allocation available 30/10/2024	£133.15
<b>Total Solar fund available</b>	<b>£135.90</b>

Expenditure 2024-2025	Net
Scott Dickens Strimming	£70.00
Antony village hall	£3,900.00
<b>Total expenditure 2024/25</b>	<b>£3,970.00</b>

**78.24 c Financial Regulations update.** Cllrs to review and approve at next meeting.

**78.24 d The bank reconciliation report was reviewed and unanimously approved by the full PC.**

<b>BANK RECONCILIATION 2024/25</b>	<b>CHEQUE</b>	<b>Payments</b>	<b>Receipts</b>	<b>Total</b>
<b>30/10/2024</b>		<b>Dr</b>	<b>Cr</b>	<b>Funds</b>
<b>Payee and details</b>				
Adjusted bank accounts 31/3/2024				£18,150.37
Wilcove gardening club	101719	£100.00		
L Parsons grass control	101725	£45.68		
M Bulmer grass control	101726	£345.00		
Antony estate rent	101727	£75.00		£18,075.37
Ethanscapes mirror	101728	£50.00		£18,025.37
L Parsons grass control	101729	£30.75		£17,994.62
Calc subscription	101730	£309.68		£17,684.94
B Wenmoth	101731	£240.00		£17,444.94
Hmrc Apr 2024	101732	£17.00		£17,427.94
C Allen clerking +exp	101733	£510.60		£16,917.34
Precept			£7,000.00	£23,917.34
Tartendown nursery plants	101734	£170.00		£23,747.34
M Bulmer grass control	101735	£345.00		£23,402.34
C Allen clerking May 2024	101736	£515.35		£22,886.99
Hmrc	101737	£17.00		£22,869.99
C Allen Hazard tape	101738	£9.98		£22,860.01
Antony estate - Wilcove moorings rent	101739	£441.00		£22,419.01
L Parsons grass	101740	£140.68		£22,278.33
S Dickens	101741	£70.00		£22,208.33
D Ralph grass Antony	101742	£60.00		£22,148.33
C Allen Magnets noticeboard	101743	£9.16		£22,139.17
C Allen reimburse exp	101744	£67.56		£22,071.61
Enhanscapes noticeboard installation	101745	£180.00		£21,891.61
Playground inspecton company	101746	£212.40		£21,679.21
Calc training	101747	£24.00		£21,655.21
M Bulmer	101748	£365.00		£21,290.21
Interest			£45.47	£21,335.68
C Allen clerking June 2024	101749	£510.60		£20,825.08
Hmrc June 2024	101750	£17.00		£20,808.08
R I Hancock	101751	£80.00		£20,728.08
Antony Village Hall	101753	£3,900.00		£16,828.08
Tamar Community Trust	101752	£400.00		£16,428.08
Noticeboard co Cumbria	101754	£1,219.20		£15,208.88
Stephen Deeley waste removal	101755	£75.00		£15,133.88
Enhancescapes Ltd noticeboard installation	101756	£110.00		£15,023.88
Wca rent	101757	£60.00		£14,963.88
L Parsons grass	101758	£25.00		£14,938.88

P Knott plants	101759	£7.00		£14,931.88
L Parsons	101760	£180.68		£14,751.20
M Bulmer	101761	£230.00		£14,521.20
Wilcove play area	101762	£12.00		£14,509.20
C Allen clerking July	101763	£523.90		£13,985.30
Hmrc July 2024	101764	£17.20		£13,968.10
L Parsons	101765	£355.68		£13,612.42
Scott Dickens	101766	£70.00		£13,542.42
C Allen replacement keyboard	101767	£17.99		£13,524.43
L Parsons	101768	£60.68		£13,463.75
C Allen Aug 2024	101769	£510.60		£12,953.15
M Bulmer	101770	£345.00		£12,608.15
Antony Village Hall	101771	£1,049.99		£11,558.16
S Huggins	101772	£500.00		£11,058.16
Interest Unity			£3.43	£11,061.59
Interest Barclays			£15.55	£11,077.14
Bank charges		£18.00		£11,059.14
Western web	101773	£96.00		£10,963.14
Precept			£7,000.00	£17,963.14
C Allen Sept 24	300001	£514.09		£17,449.05
Hmrc	300002	£17.00		£17,432.05
Vat			£715.63	£18,147.68
L Parsons	300003	£50.00		£18,097.68
Lynher valley Antony estate	300004	£25.00		£18,072.68
C Allen dog waste bags and holders	300005	£61.92		£18,010.76
C Allen signs stationery and postage	300006	£30.34		£17,980.42
Enhanscapes play area repair	300007	£245.00		£17,735.42
Interest			£3.49	£17,738.91
Bank charges		£18.00		£17,720.91
Moorings lease			£491.00	£18,211.91
C Allen Oct 24	300008	£708.40		£17,503.51
Hmrc	300009	£47.60		£17,455.91
Scott Dickens	300010	£250.00		£17,205.91
				£17,205.91
				£17,205.91
				£17,205.91

**Total** **£16,219.03** **£15,274.57**

<b>Bank statement 22/10/2024</b>	<b>Current</b>	<b>£2,693.69</b>
<b>Unity 22/10/2024</b>	<b>Current</b>	<b>£14,519.66</b>
<b>Unity 22/10/2024</b>	<b>Deposit</b>	<b>£998.56</b>
<b>Uncleared items</b>		<b>-£1,006.00</b>

**TOTAL FUNDS AVAILABLE 30/10/2024** **£17,205.91**

**Solar benefit funds available 30/10/2024** **£135.90**  
**PARISH COUNCIL FUNDS AVAILABLE 30/10/2024** **£17,070.01**

**78.24 e Asset register reviewed and approved unanimously by the full PC.  
New noticeboard has been added. Total assets £ 48,544.**

**78.24 f All remaining funds have been transferred from Barclays bank to Unity trust bank.**

**Action :** Waiting for Cllr Bulmer and Murray to register for Internet banking.

**78.24 g Budget review/ Precept 2025/26. Action : Cllrs to review a draft budget proposal and approve/ amend at the next meeting.**

**78.24 h Management report was reviewed and approved unanimously by the full PC.**

**ANTONY PARISH COUNCIL**

**RECEIPTS AND PAYMENTS 2024-25 as 30th Oct 2024**

**Budget**

**Actual**

**Including Solar Community Benefit Fund**

**2024/25**

**2024/25**

<b>RECEIPTS</b>	<b>£</b>	<b>£</b>
Brought Forward	£18,150	£18,150
Precept	£14,000	£14,000
Wilcove Moorings	£491	£491
Grants	£0	£0
Ict donation	£100	£0
VAT refund	£1,000	£716
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£10	£68
<b>TOTAL RECEIPTS</b>	<b>£18,684</b>	<b>£15,275</b>
<b>PAYMENTS</b>		
VAT	£1,000	£410
Playground/ noticeboard maintenance and repairs	£1,500	£1,732
Salaries	£6,000	£3,468
Training/ Subscriptions	£400	£283
Antony Grass control/plants	£1,600	£901
Wilcove Grass control/plants/waste	£2,500	£1,831
Hall Rent	£250	£60
Bus shelter rent	£50	£50
Antony Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£85	£12
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£300	£80
Chairmans fund	£300	£0
Audit fee	£80	£80
Section 137	£500	£400
Solar benefit fund	£7,189	£3,970
Misc/ Signs/ Wilcove pump	£750	£567
Noticeboard/ Benches	£1,250	£1,321
Royal celebrations	£0	£0
Election/ reserves	£1,375	£0
Insurance	£750	£0
Clerking exp	£700	£578
<b>TOTAL PAYMENTS</b>	<b>£27,070</b>	<b>£16,219</b>
<b>Profit/ ( Loss)</b>	<b>-£8,386</b>	<b>-£944</b>
<b>Carry forward</b>	<b>£9,764</b>	<b>£17,206</b>

## 79.24 Planning applications 2024/25.

Planning Applications	2024/25	Validated	Comments
PA23/00523	Caradon view Antony	3rd Feb 2023	
PA24/02384	Antony house stables	10th April 2024	
PA24/02063	Tregantle Fort	10th April 2024	Withdrawn.
PA24/02337	Firleigh Cottage Wilcove	13th June 2024	Approved
PA24/06390	Firleigh Cottage Wilcove	27th Aug 2024	Approved
PA24/07929	Yet an Lor Antony	21st Oct 2024	

**PA24 / 07929** Was discussed by the members. Members agreed unanimously to support this application as their concerns about access were addressed by the applicant.

8.50pm The meeting was closed to the press and the public as following items were deemed confidential as defined by schedule 12 of the 1972 Local Government Act.

**80.24 Confidential agenda items. \* These items will not be shown on the publicised minutes.**

### **80.24 a Personnel issues. \***

It was agreed to readvertise the post of Clerk / RFO on a revised Pay scale commensurate with the responsibilities and duties of the role. The current contract to be amended and backdated for the 2024/25 financial year.

**Action :** Clerk to readvertise.

### **80.24 b An email of complaint from a parishioner was received.\***

Members discussed the correspondence and deemed no further action was necessary. Clerk to reply to the relevant correspondent to this effect.

**9.15 pm meeting opened.**

**81.24 Date of next meeting** Tuesday 10<sup>th</sup> December 2024 at 2pm Antony Village hall.

**9.20 pm meeting closed.**